RICCO ROY LOBERANES   
Manager – RRL Electronics  
Kalye Pogi St., Davao City  
  
Dear Sir LOBERANES,  
  
Greetings of peace!  
  
It is with great joy that applies to be considered for the position of Junior Accounts Manager with your company, RRL Electronics, which was posted on the local daily.  
  
I feel qualified for the vacancy due to my possession of a Bachelor of Science in Electronics and Communication Engineering (Electronics Engineer option) from a prestigious MIT Sloan School of Engineering.  
  
Additionally, I did my attachment at the M&T Engineering in Boston, Massachusetts, area. In case I get the job vacancy. I shall be available for work immediately.  
  
Kindly grant my application with a favor.  
  
Best regards,  
  
MONKEY D. LUFFY  
Applicant